



March 3, 2020

To: All Assaggiare Mendocino 2020 Clients

Re: Cancellations or changes as a result of COVID19 or PGE Public Safety Power Shutoffs

You are receiving this letter because you have contracted with Assaggiare Mendocino for your 2020 event by signing our Event Agreement and making your First and/or Second Payments. Client understands that once Assaggiare Mendocino's Event Agreement is signed, Assaggiare Mendocino will decline other profit-making opportunities for the scheduled event date. The Client also understands that as the event draws closer, Assaggiare Mendocino will expend money to conduct tastings, attend planning meeting(s), hire staff, purchase food and beverage, and contract for labor. Accordingly, if the function is cancelled more than 30 days prior to the scheduled date, a portion of the First and Second Payments will be retained by Assaggiare Mendocino. If the function is cancelled less than 30 days prior to the event, the Client may forfeit all payments, including the final payment if cancellation occurs within fourteen (14) days of the Event Date.

Deciding to have a large event and spending a lot of money is scary. It's even scarier to do it when you could have a hurricane, blizzard, illness or death in the family or organization. We understand this. With that said, once you sign the Event Agreement, we will start working on your event. We will block off that spot for your event and not take another event. We will do floor plans, meetings, order equipment and possibly order food. If you cancel your event, we will do an audit of your event to see what we have spent and either refund the balance of the First and/or Second Payments or use it towards a future event if it is rescheduled. If it is cancelled less than 30 days before the event, depending on the size and complexity of the event, Payments may not be refunded. You may want to consider event cancellation insurance. Please discuss this with your insurance agent.

As with any insurance policy, Clients must review what items are covered by a policy but also what items are not covered by a policy (exclusions). Often on event cancellation insurance policies, infectious or communicable diseases are excluded from coverage. If Clients want coverage for infectious or communicable diseases, they will need to ask the carrier for an endorsement to cover such items and, if approved, they will pay an additional premium for such coverage.

Note that policies and endorsements to insurance policies must be reviewed carefully by the Client's insurance broker and/or attorney to confirm what is/is not covered by the policy. Many infectious or communicable disease endorsements also carry their own exclusions (such as avian flu) and such exclusions are not eligible for coverage with an endorsement. In the same vein, policies may not cover cancellation due to loss of electrical power.

It is important that contingency plans for such Public Safety Power Shutoffs be considered when planning for your event. Most rental companies will allow you to reserve a generator, and Clients should discuss the total and optional power needs with the Venue, Caterer, DJ or Musicians prior to talking with the rental company to ensure that there is adequate power provided. Most of these Public Safety Power Shutoffs are announced days or weeks ahead of the event itself, allowing Client to activate or cancel contingency plans.

PLEASE DO NOT COUNT ON BEING ABLE TO RENT A GENERATOR OR GENERATORS ON SHORT NOTICE ONCE A PSPS IS ANNOUNCED.

Assaggiare Mendocino will make every reasonable effort to avoid the cancellation or rescheduling of your event in the case of a PSPS. However, an extended PSPS could potentially impact such logistics as food ordering and storage, availability of potable water (as required by Mendocino County Department of Environmental Health) and the ability of your guests to travel to and secure lodging in the Mendocino County area.

The Liability section of our Event Agreement reads:

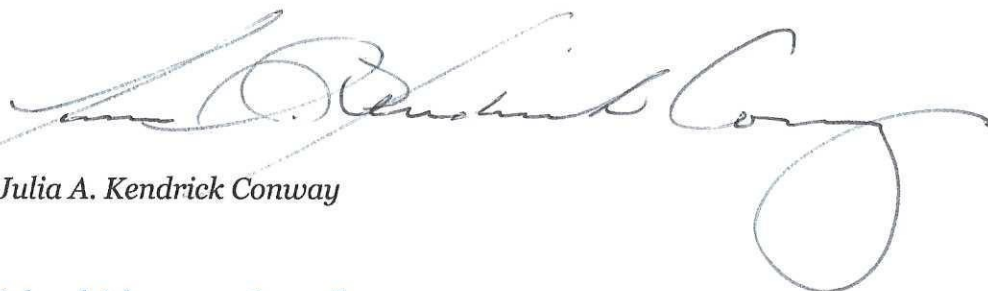
“Assaggiare Mendocino shall not be liable for any damage in the event that performance shall be delayed or prevented by fire, flood, riot, strike, labor dispute or act of God.”

The Cancellation section of our Event Agreement reads:

“Cancellations, for any reason, must be made by (the Friday a minimum of fourteen days prior to your event date). Assaggiare Mendocino will not be responsible for additional costs due to changes in event schedule or venue. In the event of cancellation, Assaggiare Mendocino will negotiate a partial refund of payments, based on actual costs incurred to date.”

While none of us wish to consider worst-case scenarios, the planning of a successful event or celebration must include prudent risk assessment. No amount of money is worth risking the health and safety of our Clients, their guests, our colleagues and/or our team members. Please take these recommendations seriously and plan accordingly. We would be more than happy to assist with any local resources and recommendations to accommodate such contingency planning. As always, please do not hesitate to contact me if you have additional questions in regards to this notice.

Thank you for your time and consideration, and we look forward to your successful event.



Julia A. Kendrick Conway

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Assaggiare Mendocino, real food for real people!

Check out our website and blog at www.assaggiare.com or

find us on Facebook at www.facebook.com/assaggiare,

follow us on Instagram at [@jakconway](https://www.instagram.com/jakconway)

and let us inspire you at www.pinterest.com/assaggiare

A recent stunner <https://www.lovetribeweddings.com/2018/07/03/cuffeys-cove-wedding/?fbclid=IwAR3M8SLdj4Ar-LAD5mnYQajrVfBhcrV1XvCiH7YvdPZ9wzahv45hPCVtUSs>

Or on Style Me Pretty at <https://www.stylemepretty.com/2016/03/07/intimate-coastal-california-wedding-in-autumn/>